

INFORMATION FOR APPLICANTS FROM THE UNITED KINGDOM

All awards are aimed particularly at students of 'high intellectual promise, with the ability to make a real difference in their own countries'. Applicants should therefore combine academic excellence with the desire and capacity to reach the top of their chosen profession. Our alumni have an exceptional record in attaining senior positions in government, business, academia, the law, media and many other fields — demonstrating the success of this approach over the past forty years.

To ensure the continued success of the scheme in the twenty-first century, we will once again be looking to attract future leaders, decision makers and opinion formers from all walks of life. A track record of success in your chosen field, a clear vision of what you want to achieve and any other evidence of your capacity to make a real difference for the better in your country, would be a positive asset in the selection process.

The selection committee will judge applicants against three main criteria: their academic record, quality of the study proposal and their leadership potential. The selection committee will judge academic credentials from the application form and from the comments of the three referees that you are asked to nominate. Please remember that it is your responsibility to ask referees to submit their comments; in doing so, you might particularly want to draw their attention to the objectives of the scheme. **In addition, the selection committee requires a covering letter no longer than two sides of A4, which sets out why you should receive a Commonwealth Scholarship, and stating, succinctly, how you meet the above objectives.** In particular, if you have previously studied overseas, you should state how this has benefitted yourself and your country to date. Although the space available for describing your proposal is limited, you should explain your *choice of course* and *institution* and outline any areas of special interest to you. Projects which involve *research* activity should mention likely methods and approaches to be adopted, particularly stressing any novel features.

Although not a formal requirement, the selection committee also favours applications where prior thought has gone into identifying the institution and course of study best suited to the student. You are strongly advised to indicate your preferences for institution of study on your application form and in order to help secure admission where deadlines may be in force, candidates are strongly advised to make independent applications to universities, especially for highly sought after taught courses which are likely to be oversubscribed.

For use by awarding
country only

COMMONWEALTH SCHOLARSHIP AND FELLOWSHIP PLAN FORM OF APPLICATION

PHOTOGRAPHS
Write your full name
on the back of a recent
photograph (passport size)
and staple (not stick)
securely here.
Your application will be
deemed incomplete if
photograph is omitted.

FOR A COMMONWEALTH SCHOLARSHIP
TENABLE IN

_____ from _____ 20 ____
(name of country and date to be filled in by candidate)

INSTRUCTIONS

Before completing this form please read the prospectus for the award for which you are now applying.

Each candidate must complete six copies of this form to be either typewritten or written legibly in ink

Other documents to be submitted with the six forms are:

- (i) Six recent passport-size photographs, one stapled (but not stuck) to each form in the space provided above.
- (ii) Six certified copies of your University/College transcript (see item 9).
- (iii) Six typed copies of a statement of not more than 200 words as instructed in item 18. Insert one in each form.
- (iv) One certified copy only of your birth certificate or evidence of date of birth.

1.(a) NAME IN FULL (*block capitals, underlining the formal or family name by which you are normally to be called in the country of tenure*) _____

(b) SEX _____ (c) TITLE (Mr. Mrs. Miss Ms. etc.) _____

2. NATIONALITY AND/OR CITIZENSHIP _____

3. PLACE AND DATE OF BIRTH _____

4. RELIGION _____

(Question 4 may be left unanswered. If you answer it the information will have no influence on the selection but may be helpful to the authorities in assisting a successful candidate to settle down happily in a new country.)

5. FAMILY

(a) Single or Married _____

(b) Number of children (if any), with ages _____

(c) Which members of your family will accompany you, if you receive an award? _____

6. ADDRESS (for correspondence about this application) (*block capitals*)

(from _____ until _____) _____

(from _____ until _____) _____

Telephone number _____ Fax number _____ Email _____

7. ADDRESS OF PERMANENT RESIDENCE (if not the same as 6) (*block capitals*)

If your permanent address is not now in the country of your birth, state the year in which you left that country and mention any subsequent changes of permanent residence.

8. Name, address and relationship to you of person to be informed in case of emergency (*block capitals*)

Do not name your spouse if she/he is to accompany you to the awarding country

9. EDUCATIONAL RECORD (*set out in chronological order*)

<i>Educational Institution</i> <i>Final Secondary Stage</i>	<i>Place and Country</i>	<i>Years attended</i> <i>From To</i>		<i>Degrees, Diploma or</i> <i>Certificates gained</i> <i>(with classes of</i> <i>honours, etc.)</i>	<i>Language of</i> <i>instruction</i>
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_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

(Attach a certified copy of your university or college transcript, or ensure that it is sent without delay to the nominating agency to which you return this application form.)

10. If you intend to sit for an examination (public or university) or to complete a qualification before you take up the scholarship, give particulars and date when result expected.

11. LANGUAGE PROFICIENCY

(a) List those languages in which you claim general proficiency _____

(b) Please evaluate your competence to follow instructions in (i) English, and (ii) in a language other than English

	Knowledge of English			Knowledge of _____		
Reading:	good <input type="checkbox"/>	average <input type="checkbox"/>	poor <input type="checkbox"/>	good <input type="checkbox"/>	average <input type="checkbox"/>	poor <input type="checkbox"/>
Speaking:	good <input type="checkbox"/>	average <input type="checkbox"/>	poor <input type="checkbox"/>	good <input type="checkbox"/>	average <input type="checkbox"/>	poor <input type="checkbox"/>
Writing:	good <input type="checkbox"/>	average <input type="checkbox"/>	poor <input type="checkbox"/>	good <input type="checkbox"/>	average <input type="checkbox"/>	poor <input type="checkbox"/>

(You may be asked to undergo language testing.)

12. Academic distinctions or prizes received

13. Publications, and titles of theses admitted for any degree (*state degree, whether successful, and give dates*)

14. Other distinctions gained or offices held during your educational career

15. Present occupation or employment, and previous appointments (*give details including dates and descriptions of experience gained*)

16. Proposed future occupation in the United Kingdom.

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You are strongly advised to consult your university or college teachers before completing questions 17 to 20 of this form

17. For what degree or similar qualification do you intend to study in the awarding country?

Subject or field of study _____

Special topic, if any, within the subject or field _____

18. Before an award can be made, a university or college in the awarding country must know exactly what you wish to do, and must agree to provide facilities. Outline in not more than 200 words your plan of study and/or research and relate this to your future career. If you prefer to study at a particular university or college, please give reasons for your preference in your statement.

19. PREFERENCE AS TO PLACE OF STUDY

After reading the prospectus of the awarding country in which you wish to hold a Commonwealth Scholarship, you may prefer to study at a particular university or college in that country. If so please state your preference below, in accordance with the instructions given in the prospectus.

(a) _____

(b) _____

(c) _____

The awarding country may not place you at the institution of your choice; are you willing to accept a place at some other institution in that country if the awarding agency recommends it?

20. If you have approached any institution or professor in the country in which you wish to study, give names and results:

(Candidates, once accepted for a scholarship, should take no steps to secure a place at an educational institution in connection with this scholarship. The awarding country will find places for them).

21. If you are already studying or expect to study in the awarding country before taking up a Commonwealth Scholarship, state how this is/will be financed. _____

22. REFEREES (APPRAISERS)

Name three persons you are asking to supply a confidential reference about you. Two of them should be persons who have taught you an area of study relevant to your proposed course. The third may be your employer or a person with whom you have worked professionally. The referees should send their references to the nominating agency to which you return this application form.

<i>Name</i>	<i>Position</i>	<i>Address</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

23. Any other information which you consider relevant to this application

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DECLARATION BY APPLICANT

I declare that I am normally resident in the United Kingdom and that the statements made in this application are, to the best of my belief, true, complete and correct. If awarded a scholarship I undertake to return to that country at the end of the scholarship period. I have *read* the prospectus giving details of the Commonwealth Scholarship for which I now apply and I agree to observe the conditions of the award, I confirm that any necessary leave of absence will be granted by my employer if I am offered an award.

Date _____ Signature _____

IMPORTANT
To be considered, an applicant must:

- (1) be made through the Commonwealth Scholarship Commission in the United Kingdom, Woburn House, 20-24 Tavistock Square, London WC1H 9HF.
- (2) be complete and give all the requested information.
- (3) *be on time.*

IMPORTANT

Not to be completed by the applicant

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(The following endorsement must be completed on the *top copy* of the application)

This candidate is nominated for consideration for an award, and the following details are confirmed:

*Initials of
verifying officer*

1. The underlining of the candidate's name in question I correctly identifies his or her formal or family name _____
2. Evidence verified concerning date and place of birth and nationality _____
3. References enclosed from the three persons named in question 22 _____
4. Candidate's medical certificate attached (if required at this stage) _____
5. Copies of the university or college transcript attached to each application form _____
6. The candidate has sufficient language proficiency to enable him/her to profit from his/her proposal course of study if given in
(a) English _____
(b) _____
7. The candidate is/is not in government employment (delete appropriately) _____

Name in full _____ Signature _____

Official designation or position _____

on behalf of the Commonwealth Scholarship Commission in the United Kingdom, Woburn House, 20-24 Tavistock Square, London WC1H 9HF

Date _____

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